



MINUTES OF MEETINGS

Date: 2018-Aug-19

Time: 4pm-6PM

Attendees: Sreekumar B A, Babu T S, Tiby Kuruvila, Neena Sakthikumar, Babu Koshy Konnayil

Agenda:

1. Discuss about Kerala Flood support plans and extending to all interested supporters

Minutes:

1. Overall Committee called a meeting to discuss the plans of informing other Indian community members and leaders and Japanese people to support with the collection drive
2. Announcements and notices are circulated through emails and social media
3. Nihonkairali bank details are shared with members and requested to support
4. Committee decided to send the fund collected to GOVERNMENT OF KERALA - CHIEF MINISTER'S DISTRESS RELIEF FUND (<https://donation.cmdrf.kerala.gov.in>)
5. Committee decided to send the fund through State bank of India Japan and one of the committee member have been assigned to contact the bank for the same
6. Committee have been give tasks to collect funds, document all collection details with name of person, amount and contact details